



**Position title:** Farmers Alliance Associate  
**Reports to:** Farmers Alliance Program Manager  
**Schedule:** 16 hours/wk - Wednesday and Thursday  
**Compensation:** \$23.50/hr. contract position(seasonal)

**Organization Overview:** Bounty & Soul is an innovative grass-roots community-based organization working to advance food and health equity by giving everyone a fair opportunity to eat well, live healthily, and thrive. We provide consistent access to nourishing food, health & wellbeing education, and a supportive community. We are an energetic, passionate, and committed team with more than 550 volunteers that we rely on for the successful implementation of our work. Our mission revolves around 3 interconnected programs: Produce to the People™, Rooted in Health™ and Farmers Alliance™.

**Diversity, Equity, Inclusion and Belonging:** The heart of Bounty & Soul's mission recognizes and celebrates diversity, inclusion, social justice, and community-led solutions to inequities. We believe that to fully embrace diversity and inclusion, everyone must feel seen, heard, respected, and valued. Within our team, we strive to nurture a culture where inclusion and diversity are a reflex, not an initiative - one that unifies us in a shared sense of celebration, care, respect, passion, and commitment to social and environmental responsibilities. In that spirit, we center community in all decision-making and carry out our mission in accord with community desires.

**Job Description Summary:** The Farmers Alliance Program focuses on collaboratively strengthening the local food system through building and nourishing Bounty & Soul's relationships with farmers, growers, gardens, businesses, and other food security organizations. This program is committed to community-led solutions to providing access to fresh, locally sourced and grown foods through an equity and sustainability lens. This position will work with the Farmers Alliance Program Manager to assist in increasing the quantity and variety of locally grown foods provided at Bounty & Soul's no-cost fresh produce markets, while cultivating reciprocal relationships with grower partners. Specific duties include but are not limited to the following:

- Represent Bounty & Soul as an outward-facing role with current and potential grower partners and volunteers
- Attend and assist with leading weekly local foods sorting shifts and volunteer shifts with our farm/garden partners
- Attend and lead volunteer gleaning events at local farms, as they arise
- Attend Bounty & Soul Produce to the People market each week and assist with leading volunteers and sharing local produce and education with participants
- Pick up local food donations from grower partners in cargo van
- Research and collect local agricultural news/events and assist with creating content for a monthly newsletter and our website
- Research and create/update labels and educational materials for local foods
- Document local food and growers through photos, videos, and testimonials
- Create weekly social media posts highlighting Bounty & Soul farm partners/volunteer events
- Record all donated local food in the established donation logs



- Maintain cleanliness and maintenance of delivery vehicles and keep accurate and up-to-date maintenance records as requested
- Maintain overall cleanliness and organization of food storage and work areas - including sweeping, mopping, wiping down food contact surfaces, breaking down cardboard boxes, minimizing clutter, and frequent reorganization of food storage spaces to accommodate weekly fluctuations in the quantity of food on hand
- Follow and support food safety standards and procedures
- Assist with event planning
- Flexibility with job duties and ability to contribute to the needs of the organization as may arise

#### **Minimum Requirements:**

- Strong interest/passion for sustainable agriculture and local food systems
- Leadership skills and/or volunteer management experience
- Current and valid North Carolina Driver's License and comfort driving a cargo van and 4WD pickup truck
- Proficient in Google Drive and Excel
- Ability to lift 50lbs and do manual labor for an extended period in all weather conditions
- Ability to stand, kneel, squat, and bend for extended periods and enter and exit a transport vehicle carrying heavy loads repeatedly
- Strong social skills and able to communicate clearly and efficiently with volunteers, partners, and staff via phone, email, and in-person correspondences
- Must adhere to driver policy and procedures
- Must wear closed-toe shoes while performing these duties
- Personal experience in growing fruits and vegetables is a plus